

AMPNEY CRUCIS VILLAGE HALL BOOKING FORM

BLOCK CAPITALS PLEASE IF HAND WRITTEN

Your details

Name:

Address:

Telephone:

Booking details

On: (Date and any repetition details)

For: (Type of Function)

From: to (Time) (should include any "setting-up" and "clearing-up" time required)

Approximate number of persons attending:

Costs and payments

Deposit of £10 due on Booking. Full fee due for hire (if known): £

Please note the Booking Deposit is non-refundable if event cancelled 14 days or less before hire date.

Account to be settled in full 7 days before event

You will be charged for damage caused or extra cleaning required

BACS Sort Code. 60-05-41 Account No. 85926914 or cheques payable to Ampney Crucis Village Hall

PLEASE NOTE THAT ALL REFUSE MUST BE REMOVED FROM THE PREMISES

Completed forms

Email directly to : acvillagehallbookings@gmail.com

Or send to The Booking Secretary:

Mrs Linda Devine
20 Ampney Crucis
Cirencester,
Glos GL7 5RZ

Please read all the Conditions of Hire before making your booking.

I have read and agreed to abide by the Conditions of Hire

Signed:

Date: